

Meeting (No) **PEOPLE COMMITTEE (5)**
Time & Date **6pm 8 October 2019**
Place **Town Hall**
Document **Minutes**

Present: Cllrs Griffiths (Chair), Davies, Jones, Kynaston and Roe.

In attendance: Ms A Duncan (Governance & Operations Manager) and three residents.

PART 1: Items considered in the presence of the press and public

32 Election of Chair

RESOLVED to elect Cllr Griffiths as Chairman of the People Committee to serve until the first meeting of the People Committee in the new Council year.

33 Questions and comments from residents: none.

34 Apologies for absence

RESOLVED to accept apologies for absence from Cllr Bennoch (business).

35 Declarations of Interest

Cllr Kynaston declared a non-pecuniary interest in item 44iv.

36 Minutes of the last meeting

RESOLVED to approve minutes of the meetings held on 11.06.19 and 31.07.19. The Chair signed the minutes.

37 Governance & Operations Manager's report

The report was considered and there were no questions.

38 Chair's report

The previous Chair reported on relevant issues discussed at the last Policy Committee meeting and emphasised the priority for all committees to keep within or below budget during financial year 19/20.

39 Committee budget

- a The current budget and EMRs were considered.
- b No further action to be taken.
- c The Committee considered paper PE5/39c and agreed to recommend to Policy Committee the RFO's draft People Committee budget for 20/21.

40 Substitute member for Policy Committee

RESOLVED to appoint Cllr Roe as substitute member to attend at Policy Committee meetings should the People Chair be unavailable.

41 Donations

The Committee noted that the annual donation of £100 had been made to the British Legion for the Mayor's poppy wreath.

Chairman's initials and date:

JA 26/11/19.

42 Grants Task & Finish Group

The Committee noted that the Group was arranging to meet and would report back to the next Committee meeting.

43 Mid-year analysis of grants and donations

The Committee considered a mid-year analysis of grants and donations.

Cllr Kynaston temporarily left the meeting.

44 Grant applications

The Committee considered eight grant applications.

RESOLVED not to provide grants to:

- i. Amber Button – Neston Work Club
- ii. Amber Button – Family History Club
- iii. MHA Live at Home Scheme – Neston Social Hub.

Cllr Kynaston returned to the meeting.

RESOLVED to provide grants from budget line 4360 (grants & donations) to:

- iv. Little Actors - £2,616.40 for indoor staging on the condition that the staging must be shared with other local community groups and must be returned to the Town Council in the event that Little Actors ceased to operate or relocated beyond the Town Council area.
- v. ParkgateFest - £2,000 for ParkgateFest 2020 on the understanding that the Committee would reconsider this application for an additional payment of £2,000 at the beginning of the new financial year.
- vi. Friends of West Vale Park - £1,750 for Family Fun Day 2020. Organisers to be informed that the Committee considered it important that Friends of West Vale Park should look for ways to raise more funds for this event in future years.
- vii. Friends of Park Fields - £1,359.80 for wildlife hedge conservation project.

RESOLVED to provide a grant to:

- viii. Neston Rotary Club - £265.50 for Rotakids t-shirts. Payment to be taken from budget line 4371 (youth engagement).

Three residents left the meeting.

45 Grants programme for the remainder of 19/20

The Committee agreed to consider the grants programme for the remainder of 19/20 at the next meeting following feedback from the Grants Task and Finish Group.

46 Junior Mayor pendant

- a The Committee agreed to consider designs and quotations at a future meeting for a junior mayor pendant at a maximum cost of £500+VAT & delivery from budget line 4371 – youth engagement.

The Committee agreed that the pendant should be designed in-house and that the pendant would be hung on a ribbon in the school colour of whichever school had elected the junior mayor for that particular year.

- b **RESOLVED** to have a contingency budget of £25 for replacement junior/deputy mayor badges if and when required (budget line 4371 – youth engagement).

Chairman's initials and date:

JK 26/11/19.

47 Risk assessment

RESOLVED to approve the People Committee risk assessment. The Chair signed the risk assessment action plan.

48 Project Rural Matters

The Committee received oral feedback from the Council's representative on the PRM meeting held on 10.09.19.

49 Neston flag

RESOLVED to establish a task & finish group to investigate the production, with community involvement, of a Neston flag and make recommendations to a future committee meeting. Cllrs Kynaston (lead) and Roe were appointed to the Group.

50 Village Fair

- a The Committee received an oral report on the Council stand at the 2019 Village Fair which was considered to be very successful and a lot busier than in previous years due to the fact that it was interactive.
- b **RESOLVED** to establish a Village Fair Task & Finish Group to investigate options for a Council stand at the 2020 village fair and make recommendations to a future People meeting. Cllrs Kynaston (lead) and Roe appointed to the Group.

51 Protocol on marking the death of a Senior National Figure

RESOLVED to establish a Task & Finish Group to investigate what is in place locally and make suggestion on how council may wish to be involved at such a time. Cllrs Griffiths (lead) and Kynaston were appointed to the Group.

52 Cheshire Neighbourhood Watch

The Committee considered options for promoting a Neighbourhood Watch Schemes in Neston and decided not to appoint a councillor as Neighbourhood Watch representative. The Committee did, however, agree to hold an annual event for all local co-ordinators which would be advertised in order to promote Neighbourhood Watch and encourage the establishment of more schemes in the area.

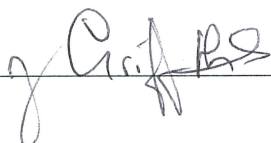
53 Other items: none.

54 Next meeting

The next scheduled meeting was noted as 26.11.19 at 6pm.

The meeting closed at 8pm.

Signed



Date

26/11/19.